

# Notice of Overview and Scrutiny Board

Date: Monday, 20 April 2020 at 2.00 pm

Venue: Skype meeting



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## Membership:

### Chairman:

Cllr P Broadhead

### Vice Chairman:

Cllr M Haines

Cllr M Anderson

Cllr S Bartlett

Cllr M F Brooke

Cllr M Earl

Cllr G Farquhar

Cllr L Fear

Cllr M Greene

Cllr N Greene

Cllr M Iyengar

Cllr R Maidment

Cllr D Mellor

Cllr P Miles

Cllr C Rigby

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All Members of the Overview and Scrutiny Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live feed from the Skype meeting at:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=292&MId=4472&Ver=4>

If you would like any further information on the items to be considered at the meeting, or have any queries please contact Claire Johnston: email - [claire.johnston@bcpCouncil.gov.uk](mailto:claire.johnston@bcpCouncil.gov.uk)

Press enquiries should be directed to the Press Office: email [press.office@bcpCouncil.gov.uk](mailto:press.office@bcpCouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
CHIEF EXECUTIVE

8 April 2020



Available online and  
on the Mod.gov app



## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
([tanya.coulter@bcpcouncil.gov.uk](mailto:tanya.coulter@bcpcouncil.gov.uk))

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. Apologies

To receive any apologies for absence from Members.

## 2. Substitute Members

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

## 3. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## 4. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the meetings held at 2.00 pm and 6.00 pm on 10 February and 16 March.

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### a) Action Sheet

To note and comment on the Board's Action Sheet as required.

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## 5. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of public questions is Thursday 9 April 2020.

The deadline for the submission of a statement is 12.00 noon, Friday 17 April 2020.

The deadline for the submission of a petition is 12.00 noon, Friday 17 April 2020.

## 6. Chairman's Update

For the Board to consider any issues raised by the Chairman which are not dealt with elsewhere on the agenda.

## **7. Scrutiny of Capital Investment to Increase Special Educational Needs Capacity**

The O&S Board is asked to scrutinise the report outlined above and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Sandra Moore, Portfolio Holder for Children and Families.

The Cabinet report will be published on Tuesday 14 April 2020 and available to view at the following link:

<https://democracy.bcpccouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=3729&Ver=4>

## **8. Council's Response to the Covid-19 Corona Virus Epidemic**

To consider an update from the Chief Executive and relevant Portfolio Holders on the Council's actions in relation to the Corona Virus. Along with verbal updates at the meeting, a Cabinet paper provided by the Chief Executive on this matter will inform this discussion.

This will be published on Tuesday 14 April 2020 and available to view at the following link:

<https://democracy.bcpccouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=3729&Ver=4>

The purpose of this scrutiny is to seek assurance that the Council is taking all appropriate actions and to take into account any particular concerns from councillors acting in their community role, in line with the Board's role as enabler of the voice and concerns of the public. The following councillors are invited, along with relevant officers, to attend for this item and provide updates in relation to their service areas:

Councillor Vikki Slade, Leader of the Council  
Councillor Sandra Moore, Portfolio Holder for Children and Families  
Councillor Lesley Dedman, Portfolio Holder for Adults and Health  
Councillor Dr Felicity Rice, Portfolio Holder for Environment and Climate Change  
Councillor David Brown, Portfolio Holder for Finance

The Chairmen of the other Overview and Scrutiny Committees of the Council are also invited to attend and participate in this item.

## **9. Future Meeting Dates 2020/21**

To consider the following meeting dates and locations for the 2020/21 municipal year. Meetings are scheduled for 2.00pm and 6.00pm each day.

- 18 May 2020 - Christchurch
- 22 June 2020 - Bournemouth
- 20 July 2020 - Christchurch
- 24 August 2020 - Poole

- 21 September 2020 - Bournemouth
- 19 October 2020 - Christchurch
- 16 November 2020 - Poole
- 7 December 2020 - Bournemouth
- 4 January 2021 - Christchurch
- 1 February 2021 - Poole
- 1 March 2021 - Bournemouth
- 1 April 2021 – Christchurch

Venues or video conferencing are to be confirmed.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.